



**No. SAACIWCE/15**  
**Project Director**  
**Capacity Development of Industry to Promote Compliance**  
**with Labour Standards**

From:

**Project Director**

Capacity Development of Industry to Promote Compliance with Labour Standards, Saeed Ahmed Awan Centre for the Improvement of Working Conditions & Environment, Labour & Human Resource Department, Government of the Punjab, Lahore.

To:

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**DUE ON: 06.09.2017**

**Subject: PURCHASE OF LAB & MACHINERY ITEMS**

1. You are hereby invited to submit your tender for Machinery Items as detailed in the Schedule of this tender document subject to the conditions laid down in the Schedule. The contract resulting from the tender document shall be governed by the general conditions of contract as defined by the Government for purchase of stores under PPRA Rules 2014, the Punjab Delegation of Financial Powers Rules-2006 as well as special conditions mentioned in this tender document. The tenderer quoting against the tender document shall be deemed to have read and understood the conditions thereof and particulars of the store required and their specifications, etc.
2. The tenderer shall quote on the prescribed schedule to this invitation to tender, on the basis indicated therein on Single Stage Two Envelopes Bidding Procedure and shall sign the certificate given therein to the effect that the firm shall be supplied exactly in accordance with the requirement specified in the Schedule. In case, there is any deviation, it should be clearly stated by tenderer otherwise it will be presumed that offer is strictly in accordance with the requirement of the tender notice.
3. In case of offers for supply of stores imported or indigenous within the country price quoted shall be inclusive of all taxes, duties and charges for packing, marking, handling etc. where sales-tax is applicable and is included in the price quoted which shall be indicated separately.

4. The store is required for delivery/shipment as stated in the Schedule. If however, it is not possible to give delivery/shipment on the specified place and date, the tenderer shall give guaranteed date by which he can deliver/ship the store.
5. Failure to submit the tender in the manner prescribed in the tender document, will be ignored/cancelled.
6. You are hereby requested to intimate within 5 days of receipt of this endorsement in case of any discrepancy in the invitation to tender failing which it will be presumed that the same is in order and in accordance with the requirements.

Your's Faithfully

Project Director

**PROFORMA TENDER ENQUIRY FOR PURCHASE ON FREE DELIVERY BASIS  
TO CONSIGNEE**

**TENDER ENQUIRY NO.SAACIWCE/15**

Time & Date of Receipt of Tender: 12:30 noon 06.09.2017

Time & Date of Opening of Tender: 01.00 pm 06.09.2017

**Delivery period:** 30 days from the date of Purchase Order at PMU.

Note: Please read the following notes and instructions carefully.

1. Any offer not received as per terms and conditions of the tender enquiry is liable to be ignored and no offer shall be considered if:
  - (i) It is received after the time and date fixed for its receipt
  - (ii) Received without earnest money
  - (iii) The tender is unsigned
  - (iv) The offer is ambiguous
  - (v) The offer is conditional
  - (vi) The offer is from a firm, blacklisted or suspended
  - (vii) The offer is received by email/Fax
  - (viii) Offer received with shorter validity than required in tender enquiry
  - (ix) The offer is for store not conforming to specifications indicated in the tender enquiry
2. Offers will remain valid for 120 days from the date of opening the tender enquiry;
3. The consignee reserves the right to purchase full or part of the store or ignore/scrap/cancel tender without assigning any reasons:
  - (a) If the acceptance of tender issued during the validity period of the offer is not accepted by the tendered, the Earnest Money shall be forfeited.
  - (b) In case the offer is withdrawn, amended or revised during the validity period of the offer, the Earnest Money is liable to be forfeited.
  - (c) In case, the contractor fails to execute the contract strictly in accordance with the terms and conditions laid down in the contract, the security deposited by him shall be forfeited.
4. The consignee reserves the right to claim compensation for the loss caused by the delay in the delivery of store.

### SPECIAL INSTRUCTIONS

1. The store is required by the consignee within 30 days of the issuance of purchase order.
2. Tenderer shall submit a Deposit at Call/Draft order amounting to 5% of the total amount of bid as a bid security in favour of the Project Director (Capacity Development of Industry to Promote Compliance with Labour Standards) Labour & Human Resource Department, Government of the Punjab.
3. Tenders should be addressed to Project Director (Capacity Development of Industry to Promote Compliance with Labour Standards) Labour & Human Resource Department, SAA CIWCE Township near Chandni Chowk, Lahore.
4. Tenderer should quote their full and final rates both in words as well as in figures.
5. Tenderer should indicate in their tenders, the complete address or the place/places where stores will be offered for inspection.
6. The tenderer shall enclose catalogues/leaflets/literature and other technical data, along with the technical proposal.
7. Any erasing/cutting/crossing etc. appearing in the offer, must properly be signed by the person signing the tender. Moreover, all pages of the tender must also be properly signed. Offers with any overwriting shall in no circumstances be accepted.
8. The quotation should be submitted on the basis of accounting unit specified in the invitation to tender.
9. A certificate should be given by the tenderer that they will be responsible for the free replacement of stores if the same is found to be substandard or at variance with the specification given in the tender enquiry. In case a similar store offered is at variance with the specification given in the tender enquiry, the tenderer must clearly identify variations in their offers. Store offered of specifications superior to the one specified in the tender enquiry shall however, be acceptable.
10. Store should be brand new and in original manufacturers packing.
11. 100% payment will be allowed on receipt of full stores duly inspected by the members of Purchase Committee.
12. Bids should be submitted as per PPRA bidding method namely Single Stage Two Envelops Procedure under which technical proposal shall be submitted along with catalogues/leaflets/literature/other technical data and financial proposals.

- a. The bid shall be a single package consisting of two separate envelopes, containing separately the Technical and the Financial proposals;
  - b. The envelopes shall be clearly marked as “ Technical Proposal” and “Financial Proposal”;
13. The Technical Proposal will be opened first and evaluated on the basis of below mentioned criteria:

Sr. #.	Criteria for Technical Evaluation
1.	Registration of Firm with FBR as Sales Tax and Income Tax registered (copies of registration should be attached)
2.	Status of the Firm (Public Ltd / Private Ltd / AOP / Sole Proprietorship)
3.	Firm having distribution License / Dealership
4.	Firm’s experience since registration in supplying similar equipment
5.	Firm having capability of delivering such size and complex nature/variety of items. (attached copies of previous purchase orders)
6.	Firm agreeing to provide after sales service / warrantee claim mentioned at tender schedule
7.	No. of projects / tenders with government over one million rupees

**CERTIFICATE**

1. We M/s \_\_\_\_\_ hereby confirm to have read carefully the description of stores and all the terms and conditions of your tender enquiry no. SAACIWCE/ due for opening on 06.09.2017 for the supply of articles/items applicable and also all special instructions attached to the said tenders enquiry. We agree to abide by all those instructions/conditions.
2. We hereby confirm categorically that the stores offered by us are exactly to the particulars and specifications as laid down in your tender enquiry in all respects.
3. The store offered by us are of (a) foreign origin or (b) local origin.
4. We accept that if the required Earnest money is not furnished or our offer is found lacking in any of the requirement of your tender enquiry, it shall be ignored/cancelled.
5. We hereby confirm to adhere to the delivery period required in the tender enquiry which would be the essence of the contract and which will be strictly adhered to by us. In case of failure we agree unconditionally to accept the recovery of liquidated damages on belated supplies or part thereof.

Name of tenderer -----

Signature of tenderer -----

Seal:

Full Address: -----

### CONDITIONS FOR THE SUBMISSION OF TENDERS

1. The consignee is the Project Director (Capacity Development of Industry to Promote Compliance with Labour Standards) Labour & Human Resource Department, SAA CIWCE Township (near Chandni Chowk), Lahore.
2. The tenderer shall quote his final price in Pak Rupees inclusive of all taxes.
3. For imported and indigenous goods offered ex-stock in Pakistan the tenderer shall quote full and final price for each item separately inclusive of packing in Rupees on “free delivery to consignee basis inclusive of Sales Tax”(if sales tax applicable).
4. The quotation shall be submitted for the unit as specified in the invitation to Tender.
5. The tenderer shall keep his quotation valid for acceptance upto 180 days from the date of opening of tender unless otherwise specified.
6. The tenderer, shall furnish with his quotation complete particulars, specification and draws maker’s technical features, guarantees and warranty of the goods offered by him. The instructions books and spare parts list shall be provided by the successful tenderer.
7. The tenderer shall furnish complete information and particulars as specified in the “Tender documents”.
8. The successful tenderer for plant, land, machinery shall furnish particulars of the spare parts and his servicing organizations in Pakistan.
9. The sealed sample, drawings and other particulars governing the supply of stores, if specified in the Invitation to Tender shall be seen at the place and time indicated therein.
10. All tenders shall be opened at the time and date specified in the Invitation to Tender. The tender’s representative shall be at liberty to be present at opening of the tenders along with the firm certificate.
11. The person signing the tender on behalf of the tenderer must specify his authority, that is to say, whether he signs as the Sole proprietor, Active managing partner, Managing Director, Director, Manager, Secretary or representative of the firm and if so required shall have to produce copy of the documents authorizing him to sign the tender.
12. The tenderer shall give the following information(attached photocopies)
  1. Income Tax Registration No.-----
  2. Sales Tax Registration No.-----
13. The Invitation to tender may be purchased from appropriate authority specified.
14. The unsolicited, late and delayed tenders shall not be considered.

15. Any correction or alteration in the tender must be signed in full by the same person who is signing the tender for and on behalf of the tenderer.

16. Acceptance by the purchaser will be communicated by letter of acceptance or advance Acceptance of Tender or formal "ACCEPTANCE OF TENDER". In case, where acceptance is communicated by email or letter or Advance Acceptance of Tender, the formal Acceptance of Tender will be forwarded to the successful tenderer as soon as possible but the instructions contained in the email, letter or Advance Acceptance of Tender shall be accepted upon immediately.



## SCHEDULE OF ITEMS WITH SPECIFICATIONS

**Consignee:** Project Director (Capacity Development of Industry to Promote Compliance with Labour Standards) Saeed Ahmed Awan Centre for the Improvement of Working Conditions & Environment, Township (near Chandni Chowk) Lahore.

Time & Date of receipt of Tender: 12:30 noon 06.09.2017

Time & Date of opening of Tender: 01.00 pm 06.09.2017

**Delivery period:** 30 days from the date of issuance of Purchase order

**Place of Delivery:** Project Director (Capacity Development of Industry to Promote Compliance with Labour Standards) Saeed Ahmed Awan Centre for the Improvement of Working Conditions & Environment, Township (near Chandni Chowk) Lahore.

S.#	Detailed Description of Stores	Unit	Qty	Specifications
1	Noise Level Meter with calibrator	Set	18	<p><b>Noise level meter with calibrator</b></p> <p>Simple operation • Rugged design • High resolution display • Latest digital technology • Large measurement range • Logging and Averaging models • Greater than 35 hours battery life • 2 year warranty • USB output to PC with software • Includes calibration certificate. Cel 6840 Kit Case, Cel 6841- spare windshield, dB24 Software. Cel-120/2 Acoustic Calibrator Class 2. Instantaneous and maximum levels, Logging of 1s level, Selectable Logging interval of 1-10s, Stores 419,000 data points. Averaging (Leq or Lavg) , Compliance with ANSI S1.4, IEC 61672, 60651 1 1 Compliance with ANSI S1.43, IEC 60804 Selectable ranges 30-100 or 60-130dB Noise floor Noise floor: &lt;33dB(A). Time weightings: Fast, Slow and Impulse. Frequency weightings: A and C.</p> <p>Dimensions 72x212x31mm Batteries 3x AA Alkaline or rechargeable</p> <p>Battery life Greater than 35 hours External power 5V via USB 2.0 'Mini B' socket Tripod mount 1/4" Whitworth socket AC output 0.85V RMS @ FSD 'A' weighted (Optional 0-1.3V DC instead of AC can be specified at the time of ordering)</p> <p>Operating conditions Relative humidity, 5 to 90% (non-condensing). Temperature, 0 to 40°C. Atmospheric pressure, 65 to 108kPa</p>

				<p><b>DB software</b> DB24 Software, This optional software allows the Noise meter real-time USB output to be logged and stored on a PC. Sound pressure levels are stored by dB24 every second into a data file compatible with PC based spreadsheet applications. Data stored within the noise meter can also be accessed since these meters act like a memory stick, allowing transfer of data to spreadsheet applications</p> <p><b>Acoustic Calibrator: Technical Specifications.</b> General Type: CEL-120/1: Calibrator to EN (IEC) 60942: 2003, ANSI S1.40: 2006 Class 1 CEL-120/2: Calibrator to EN (IEC) 60942: 2003, ANSI S1.40: 2006 Class  2 Calibration sound pressure level (over environmental range): CEL-120/1: 114.0dB <math>\pm</math>0.4dB and 94.0dB <math>\pm</math>0.4dB CEL-120/2: 114.0dB <math>\pm</math>0.6dB Calibration level (at reference conditions): CEL-120/1: 114.0 dB <math>\pm</math>0.25 dB and 94.0 dB <math>\pm</math>0.25 dB, CEL-120/2: 114.0 dB <math>\pm</math>0.35 dB Calibration Frequency: 1kHz <math>\pm</math>1Hz Harmonic Distortion: Less than 1.0% Battery: 2 x 1.5V AAA (LR03) Battery life: A typical operational life of 2 years Dimensions: 75.5 x 54.0 x 37.0mm (2.9 x 2.1 x 1.4") Weight: 85g (0.19lb) including batteries.  <b>Make: UK/Western Europe</b>  Or Equivalent as per specifications</p>
2	Illumination Lever Meter	No.	18	<p>Illumination meter w/NIST-traceable certificate Measures up to 400,000 Lux in five ranges and 40,000 foot-candles in four ranges. Unit with color and cosine corrected. Large LCD simultaneously displays readings numerically and in a bar graph format with a precision silicon photodiode sensor built-in stand, remote sensor with protective cover and 5-ft (1.5-m) coiled cord, protective holster, and 6 AAA batteries  <b>Make: USA</b>  Or Equivalent as per specifications</p>
3	Hygrometer	No.	18	<p><b>Thermo hygrometer</b>  1 inch Digits on super large LCD  Max/Min with "reset" function  RH accuracy: <math>\pm</math>5%RH  Temperature accuracy: <math>\pm</math>1.8°F, (<math>\pm</math>1°C)  Temperature range: 14 to 140°F (-10 to 60°C) Humidity range: 10 to 99% RH-  Designed to monitor relative humidity, and temperature. Super large display, C/F switch able, Min/Max with reset function, low battery indication and a built-in stand for sitting on a desk and hardware for mounting on a wall with mounting bracket.  <b>Make: USA</b>  Or Equivalent as per specifications</p>
4	Anemometer	No.	18	<p>Data logging Data Storage 16 memory locations.  Product Type : Anemometer , Operating Modes :  Min/Max/Ave. data hold, record  Ranges: <b>Air velocity:</b> 0.40 to 30 m/s. 80 to 5900 ft/min. 1.4 to</p>

				<p>108.0 km/hr. 0.9 to 67.0 mph. 0.8 to 58.0 knots  <b>Air flow:</b> 0 to 999,900 CFM. 0 to 999,900 CMM  <b>Air temperature:</b> 32 to 122°F. 0 to 50°  Resolution : <b>Air velocity:</b> 0.01 m/s. 1 ft/min. 0.1 km/hr. 0.1 mph. 0.1 knots  <b>Air flow:</b> 0.001 to 100 CFM. 0.001 to 100 CMM  <b>Air temperature:</b> 0.1°F. 0.1°C  <b>Dimensions :</b> 8" x 3" x 2" (20.3 x 7.5 x 5 cm)  <b>Vane sensor head:</b> 2-3/4" (7 cm) diameter  <b>Cable length:</b> 3.9 ft (1.2 m)  <b>Make: USA/UK</b>  Or Equivalent as per specifications</p>
5	Personal Protective Equipment and Kit Casing	No.	18	<p>Safety Helmet, Safety Coverall for adults, Safety Masks with kit casing for carrying above mentioned items each.  Kit Casing: Medium size, good quality imported  <b>Make: USA/UK</b>  Or Equivalent as per specifications</p>
6	System based Spirometer	No.	1	<p>To assess the lung function parameters like VC, FVC, FEV<sub>1</sub> FVC/FEV<sub>1</sub> ratio PEF, FEF and more of worker exposed to occupational dusts and chemical vapours.  <b>Make: North Europe</b>  Or Equivalent as per specifications</p>
7	System based Audiometer	No.	1	<p>Air conduction (PURE-TONE AUDIOMETRY)  125-8,000  Continuous or step (PURE-TONE AUDIOMETRY)  Step  Intensity, db hl  Air conduction (PURE-TONE AUDIOMETRY) @ 250 hz  10 to +80  (Air conduction)  @ 1,000 hz (Air conduction)  10 to +100  @ 8,000 hz (Air conduction)  10 to +80  Graduations (VACUUM)  5  DIMENSIONS W X D X  36 x 28 x 12 (14 x 11 x 5)  H,CM (IN)  (Bone conduction)  Type (CONFIGURATION)  Basic  Line, vac (POWER NEEDED)  110/240, 50/60 Hz  Headset (OUTPUTS)  TDH-49, EAR tone 3A  Cushion (BONE VIBRATOR)  MX-41  TESTS AVAILABLE  and AC steady pulsed pure tones, warble, LCD, noise enclosures; optional external portable printer  CONSTELLATION (POWER NEEDED)  Tabletop, portable  OTHER ATTRIBUTES  Noise enclosures; LCD; (Interference compensation)  external printer and carrying case; data storage and transfer; builtin memory for 256 patients, both ears; RS232 port; transfer to database (Windows); NOAH</p>

				<p>FDA CLEARANCE CE MARK (MDD)</p> <p><b>Make: Europe</b> Or Equivalent as per specifications</p>	<p>compatible. Meets requirements of EMC and IEC 601-1 Class I Type</p> <p>Yes Yes</p>
8	Multimedia Projector	No.	1	<p>Brightness: 5000 Lumens, Resolution: 1280 x 800, Power Consumption: 362W, Speaker in and out, Built-in speakers, USB Ports, HDMI Terminal, Accessories: Lens cover, VGA cable, High Quality HDMI Cable 50 feet, Power Cable 50 feet, Battery (cells) for remote control unit, Wireless remote control unit, Projector Fitting and Installation. With 1 year warranty.</p> <p><b>Make: USA/Japan</b> Or Equivalent as per specifications</p>	
9	Photocopier	No.	1	<p>General Print and Copy Speed Warm-Up Time Paper Size and Weight</p> <p>Paper Capacity</p> <p>Automatic Duplex Controller Type</p> <p>Control Panel</p> <p>Memory Interface</p> <p>Dimensions Weight Print</p> <p>Resolution</p> <p>Page Description</p>	<p>35 Pages per Minute (A4) 25 Pages per Minute (A3) Approximately 20 seconds Cassettes: A5R-A3, 64-105 gsm Large Capacity Feeder*: A4, 64-105 gsm Bypass: A5R-A3, 52-209 gsm 2 x 550 sheets (Cassette), 100 sheets (Bypass) Maximum: 3,200 sheets A5R-A3, 64-105 gsm &gt; e-BRIDGE 9" (22.8 cm) control touch panel LCD Secure HDD 320 GB / 2 GB RAM 10/100/1000 Base T (incl. IPv6), High Speed USB 2.0, WLAN1 (IEEE802.11b/g/n) 575 x 586 x 756 mm (W x D x H) Approximately 58 Kg 600 x 600 dpi 2,400 x 600 dpi with smoothing XPS, PCL6 and PostScript 3</p>

				<p>Languages</p> <p>compatible</p> <p>Windows 8/7/Vista/Server 2008/Server 2003(32/64 bit), Windows Server 2012 R2/Server 2008 R2 (64 bit), Mac OS 10.4.11 - 10.9, Linux/UNIX, Novell Netware (NDPS), Citrix, SAP, AS/400 Universal Driver, Driver templates, Driver plug-ins</p> <p>Supported Systems</p> <p>Print Functions</p> <p>Scan Resolution</p> <p>Maximum: 600 x 600 dpi, 8 Bit per colour channel</p> <p>Scan Speed</p> <p>Up to 57/43 (mono/colour) ipm (300 dpi)</p> <p>Scan Modes</p> <p>Auto-Colour (ACS), Colour, Greyscale, Black and White</p> <p>File Formats</p> <p>JPEG, Multi/Single Page TIFF/XPS/PDF, Secure PDF, Slim PDF, Searchable PDF1) (and other formats like DOCX, XLSX, RTF, TXT, PDF/A)1)</p> <p>Web Scan (pull/push), Scan to USB, Scan to E-Mail, Scan to File (SMB, FTP, FTPS, IPX/SPX, local), Meta Scan1), Scan to Box (e-Filing), WIA, TWAIN</p> <p>Scan Functions</p> <p>Copy Resolution</p> <p>Scan: 2,400 x 600 dpi with smoothing</p> <p>First copy</p> <p>Zoom</p> <p>Approximately 3.7 seconds</p> <p>Copy Modes</p> <p>25-400% (platen glass), 25-200% (RADF*)</p> <p>Fax (optional) Communication</p> <p>Super G3, G3 (optional 2nd line), Internet Fax T.37</p> <p>Transmission Speed</p> <p>Compression</p> <p>Approximately 3 seconds per page</p> <p>Fax Memory</p> <p>JBIG, MMR, MR, MH</p> <p>1 GB (HDD) Transmission/Reception</p> <p>Network Fax</p> <p>Driver for Windows 8/7/Vista (32/64 bit), Windows Server 2012 R2/Server 2008 R2 (64 bit)</p> <p>Incoming Fax Routing</p> <p>To shared folder (SMB, FTP, IPX/SPX), e-mail, e-Filing</p> <p>System and Security</p> <p>Device Management</p>
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				<p>System Features Accounting and Security System Features</p> <p>Accounting &amp; Settings</p> <p><b>Make: UK</b> Or Equivalent as per specifications</p>	<p>E-BRIDGE Fleet Management System*, Top Access for remote administration and configuration* e-Filing document server for secure storage, document distribution and Print on Demand (1 public box, 200 user boxes), 12,060 One- touch templates for storage of personalized settings or workflows, e-BRIDGE Open Platform, Embedded Web Browser, Job Skip Role Based Access, LDAP support, 1,000 department codes &amp; 10,000 user codes, card reader1), private print, standard data encryption with &gt; Secure HDD, Data Overwrite Enabler1), IP and MAC address filter, port filter, support of SSL and IPsec1) protocols, IEEE802.1x support, IEEE2600.1 compliant1), Scan to Secure PDF Productivity and paper specifications are related to a paper size of A4 and a paper weight of 80 g/m<sup>2</sup> if not otherwise mentioned.</p>
10	Scaffolding material	set	1	<p>Standards pipes: 3.9 meter length - 16 pcs Ledger pipes: 3.9 meter length - 20 pcs Brace pipes: 3.9 meter length - 8 pieces Transom pipes 20 pcs Different couplers 16 pc each Board clamps 16 pcs Boards 24 pcs Base plate 20 pcs Planks for sole plate 8 pcs Jacks 8 pcs Leather gloves 10 pairs Tool lanyards 6 pcs Aluminum ladder 2 pcs 8-10 Casters 8 pcs Safety helmet 10 pcs Safety shoes 12 pairs Safety glass 24 pcs</p> <p><b>Make: Europe</b> Or Equivalent as per specifications</p>	

Note: Item 1 to 5 must be assembled in a separate kit casing.

Note:

1. The tenderer shall quote as free delivery including commissioning at consignee's end.
2. The rates shall be quoted with all applicable taxes in Pak Rupees. In case GST and Income Tax is not applicable then produce the necessary evidence.
3. The manufacturer's leaflet/literature/brochure shall be produced along with the tender to clearly define the specifications.
4. Guarantee/warranty/maintenance period wherever applicable should be provided.
5. National Tax Number allotted by the Income-Tax department should be mentioned in the offer.
6. Tender enquiry number should be mentioned on the envelope.
7. The tenderer should be registered with Collectorate of Sales Tax. A copy of registration certificate should be produced with the offer.
8. The successful tenderer should furnish 5% security deposit as a performance guarantee in form of cash deposit receipt (CDR)/Draft in favor of Project Director (Capacity Development of Industry to Promote Compliance with Labour Standards) Labour & Human Resource Department Government of the Punjab. The security deposit of successful bidder will be retained till six (06) month after delivery.

Name of tenderer -----

Signature of tenderer -----

Seal:

Full Address: -----

Date: -----